



Leadership & Management Programmes 2023

NEW DATES



ILM Programmes	Date of Delivery	Duration	Full Fee
ILM Introduction to Leadership & Management *	13 to 15 Jun	3 days	£595 ¹
ILM Level 2 Certificate in Leadership & Team Skills *	17 Oct (Day 1)	7 days	£1,295 ¹
ILM Level 3 Certificate in Leadership & Management *	24 Oct (Day 1)	9 days	£1,695 ¹
ILM Level 5 Certificate in Leadership & Management *	1 Nov (Day 1)	8 days	£1,695 ¹

¹ Funding for delegates on ILM courses may be available by application to the Department of Education Sport and Culture through its ‘Vocational Training Assistance Scheme’, details of which can be found at <https://www.gov.im/categories/benefits-and-financial-support/grants-and-loans/vocational-training-assistance-scheme/>

* Lunch included

All prices are plus VAT

For more information, individual course outlines or to reserve a space contact Bill at bill@tlc.co.im or telephone 664789

For course outlines on all our courses please click [here](#)

Short courses on the following page





Apr 2023

Prevention of Money Laundering: Introduction/Refresher	5 Apr	14:00-16:00	£69
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May 2023

Communication: How to be More Effective	3 May	10:00-12:00	£69
Prevention of Money Laundering for Directors	3 May	14:00-16:00	£95
Team Dynamics: How to Build Your Team	10 May	09:30-13:00	£105
Confidence for Growth & Development	16 May	13:00-16:30	£105
Customer Care: Improving the Customer Experience	18 May	10:00-13:00	£99
Meetings: Taking Minutes	25 May	13:00-16:30	£115

Jun 2023

Meetings: How to Make Them More Effective	28 Jun	10:00-12:00	£69
Stakeholder Management	29 Jun	10:00-12:00	£95
Risk Management for Non-Risk Managers	29 Jun	13:00-16:00	£145

Jul 2023

Prevention of Money Laundering: Introduction/Refresher	4 Jul	10:00-12:00	£69
Leading Change	4 Jul	13:00-16:00	£145
MS PowerPoint: Effective Use	6 Jul	10:00-12:00	£69
Presentation Skills	6 Jul	13:00-15:00	£69
Emotional Intelligence: an Introduction	20 Jul	14:00-16:00	£69

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